



Shipper

Location: Tuscaloosa, AL

Work Hours: M-F 6 am – 2 pm, hourly position.

To Apply: Send Resume and Cover Letter to careers@gaylordchem.com

Shippers are responsible for packaging, loading and shipping finished products

RESPONSIBILITIES:

- Loading bulk containers with DMS and DMSO. These containers include Bulk Trailers, ISOs, IBCs and Cylinders. The loaders have to have knowledge of each container to ensure that the containers are safety and efficiently loaded.
- Packing DMSO in drums and bottles. This includes labeling and placing special marks required by the customer on each item.
- Preparing the necessary paperwork to ship the required item to the customer. This action includes the completion of all transactions in the ERP system to include stock conversions and dispatches.
- Complying with appropriate regulations for shipping products, i.e., DOT Regulations, CFRs and IATA regulations.
- Shipping USP Grade DMSO in accordance with FDA and GMP guidelines.
- Preparing DMSO drum labels, barcode labels and bottle labels.
- Preparing samples of each packaged material for lab analysis.
- Scheduling LTL shipments.
- Safe operation of fork lift.
- Receiving of empty drums (steel and plastic), IBCs, pallets and other materials necessary for customer shipments.
- Day to day communications with lab and operation groups in order to maintain tank level and quality.
- Supports and participates in the organization's Continual Improvement Program to comply with ISO 9001 and cGMP requirements by adhering to processes and procedures and working toward achievement of company objectives.

EDUCATION:

- High School Diploma or equivalent diploma.
- Technical training or process technology training preferred.

EXPERIENCE

- Two years industrial experience in a manufacturing environment required.
- Experience with Government Regulated Programs and Process Safety Management is desirable.
- Experience with an ISO 9001 Quality System is a plus.

Gaylord Chemical is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, religion, color, national origin, sex, sexual orientation, gender identity, age, pregnancy, genetic conditions, status as a protected veteran, or status as a qualified individual with a disability.



SKILLS AND ABILITIES

- Excellent interpersonal and team skills.
- Ability to type, use a computer and operate other office equipment.
- General laboratory skills.
- Ability to identify problems or potential problems and develop and implements solutions.

CERTIFICATION

Must prove proficiency and become certified in:

- All shipping documentation
- Drum loading of all grades Loading of trailers/ISOs/Cylinders USP loading and shipping
- Product sampling and retention system Placarding and labeling
- Process line-ups
- Emergency response to potential spills

PHYSICAL AND SAFETY REQUIREMENTS:

- Squatting, sitting, bending, pushing, walking 10-12 hours per day.
- Able to lift 35lbs

OTHER SKILLS:

- Attention to detail
- Self-starter
- Works with minimal supervision
Innovative/creative
- Flexible/ adaptable

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